

**January 15, 2008**

**Roanoke Town Council Minutes**

**The Pledge of Allegiance was recited and the Roanoke Town Council convened on Wednesday, January 15, 2008 at 7:00 P.M. at the Town hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Michelle Schwieterman, Councilman Brian Young, and Councilman Troy Karshner, Councilman Nick Altman was not present. Also present were Town Superintendent Paul Swain, Marshal Kip Rupert, Fire Chief Chad Taylor and JoAnne Kirchner, Clerk/Treasurer.**

**Vice President Schwieterman moved to approve the minutes of the regular Council meeting of January 2, 2008 as written. Councilman Karshner seconded and the motion was approved unanimously. President Stoeckley then moved to approve the minutes of the Executive Council meeting on January 2, 2008 as written. Councilman Karshner seconded and the motion was approved unanimously.**

**Mr. Brian Secor spoke and clarified the boundaries of the Roanoke extra territorial jurisdiction area as follows: 1100 N, Little River to the East, 800 N to the South and 250 E to the West. Brian stated the Council could request a change to the boundaries by resolution. There was also discussion regarding the ongoing and differing interpretations of Indiana Code as to residency requirements for the ETJ, per Town Attorney Mike Hartburg.**

**Discussion also took place on the Roanoke BZA Hearing Officer meeting of January 10<sup>th</sup> regarding billboard signage. Brian, who stated he was present at the meeting, said he didn't feel amending the billboard specification was the type of message the Town wanted to send as far as signage and he was against the action. After further discussion, President Stoeckley asked JoAnne to draft a letter to the DCD (Department of Community Development) voicing the Council's displeasure that action was taken by the DCD Hearing Officer without input from the Council in amending signage specifications that impacted the esthetics of the Town.**

**Mr. Larry Davis from The Source was present as agent for the Town employee health insurance and stated that currently, as is, PHP would be going up 20% beginning the March 1 renewal. He had asked JoAnne**

to have the nine employees fill out detailed medical questionnaires for two other carriers in order to “shop out” the coverage. He also had a few other options in mind from PHP Council may want to consider on February 5<sup>th</sup>.

Mr. Dave Mettler of Mettler Agency, Inc. was present to go over the Town’s 2008 renewal premium recap for property, liability, crime, inland marine, auto, umbrella, linebacker, work comp, police reserves accident and sickness policies. The recap represented a \$2,608.00 savings over 2007, due primarily by “market driven” forces. After discussion, Vice President Schwieterman moved to approve the renewal as presented. Councilman Karhsner seconded and the motion was approved unanimously.

There was also discussion regarding a resident who wanted to use the Town Park for his musical concert. Dave’s recommendation was to have the individual get general liability insurance policy, copying the Town.

There was discussion regarding the need for more recycling square footage, in the form of a larger trailer or more frequent trips made to Huntington for disposal. Michelle said she was working with Paul and the Chamber and Joseph Decuis to try and find a solution. The issue was tabled.

John and Michelle had met with David Koenig of Region III-A and Dawn Gallaway of Keller Development before the start of the Council meeting regarding the proposed Jackson Square senior citizen apartment complex and their request for a tax abatement application resolution that needed to reach the Town attorney before March 5, 2008.

Keller was purchasing the two properties on Vine Street for \$60,000. For expansion of the drive and running water and sewer, the Town’s part of the matching grant would be \$17,500. In exchange, the Town would be able to do whatever it wanted on the 6 lots, i.e. for a site of a future new Town Hall. Sewer tap-in fees were discussed at capping out at \$10,000 for the new 35 unit complex, however discussions with the entire Council would certainly follow in the future. The current fee is \$1,640 for each IDW (independent dwelling unit), totaling over \$57,000. The difference would be the net gain for the Town in land.

JoAnne next asked the Council and department heads to review the current Employee Handbook, last amended in November of 2002, and

**note any requested amendments to be discussed by the Council by March 1, 2008. Along that vein, she presented proposed Resolution 2008-1, Amending the Mileage Rate per the employee handbook to wording on page nine as follows: “which reflects the current Government IRS rate”. This would alleviate continually amending the resolution and would take the current rate from \$.48.5 to \$.50.5 per mile. Councilman Karshner moved to approve the resolution as written. Councilman Young seconded and the motion was approved unanimously.**

**Fire Chief Chad Taylor gave the fire report and stated he was getting quotes on the furnace issue in the garage, as the NIPSCO bill for the Town Hall had more than tripled the last month. He also stated the department was paying up to \$3,000 out of their fund-raising monies to send 4 firefighters to Dayton for extensive training.**

**Michelle then noted that Jackson Township had received an additional appropriation and that the fire contract between the township and the Town needed to be increased from \$20,000 per year to \$21,550 per year. Michelle moved as such per the redrafted contract as presented. Councilman Karshner seconded and the motion was approved unanimously. JoAnne would get the amended contract to Township Trustee Shelia Hines for the signatures of her Board the next evening.**

**Marshal Rupert asked to sell the 2000 Ford interceptor by sealed silent bid, the proceeds which would be earmarked toward a new police vehicle. After discussion, Councilman Young moved to sell the unit after stripping the equipment by sealed bid. Councilman Karshner seconded and the motion was approved unanimously. JoAnne would get wording for an ad together with Kip.**

**President Stoeckley encouraged the Marshal to replace the former “DARE” program with another interactive exercise that could be utilized at the elementary school.**

**Kip then requested the Council accept former marshal Mr. Rick Fritz as a new reserve officer for the department, resume’ on file at the police office. The Council tabled the request.**

**Superintendent Swain gave the utility report stating they were continuing to install new MXU’s, there had been no flooding in Town,**

**they had cold-patched and the utility office on Third St. had been insulated.**

**Paul reported he had inspected the lot on Glen Dee and was informed about sink holes on Nordyke.**

**Dick Tracy Enterprises had requested that the newly installed sidewalks be eliminated for employee parking. After discussion, the request was tabled.**

**The Council agreed by consensus to appoint Vice President Schwieterman as the representative from Council for Region III-A and Councilman Brian Young as the representative for the Arlington Board.**

**JoAnne requested Council and department head input for the 2008 CEDIT plan to submit to the County by the next Council meeting. She would prepare a spread sheet of the previous year and draft a new tentative plan.**

**Michelle stated that the Beautification Committee and Chamber had committed to July 3 as the day for the “Pops Patriotic Concert”. Chad Taylor stated the Town would need to find new sponsors for the July 4<sup>th</sup> fireworks then as the Legion had stepped away as the donor if the fireworks were to be on the 4<sup>th</sup> per a Resolution last year.**

**John stated the attorney had determined that the 6-7 year ongoing lawsuit to recoup approximately \$11,000 in overpaid contractor retention fees had come down to the defendant requesting a jury trial. After lengthy discussion, JoAnne was asked to find out the process from the State Board of Accounts in compromising the debt.**

**JoAnne was to also determine from the State Board of Accounts if the retention schedule for Town records truly meant microfilm or would disks suffice.**

**Last on the agenda was the presentation of bills for payment. After review, questions and discussion, Councilman Young moved to pay the bills as listed on the allowance of claims payable vouchers for \$84,128.30. Council Karshner seconded and the motion was approved unanimously.**

**Vice President Schwieterman then moved to adjourn the meeting. Councilman Young seconded and the motion was duly adopted.**

**Respectfully submitted,**

**JoAnne Kirchner, Clerk/Treasurer**