

**Roanoke Town Council Meeting
September 4, 2007**

The Pledge of Allegiance was recited and the Roanoke Town Council convened on Tuesday, September 4, 2007 at 7:00m P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Michelle Schwieterman, Councilman Brian Young, Councilman Troy Karshner and Councilman Nick Altman. Also present were Fire Chief Chad Taylor, Marshal Eric Sands, Town Superintendent Paul Swain, Asst. Town Superintendent John Hitzemann and JoAnne Kirchner, Clerk/Treasurer.

Vice President Schwieterman moved to approve the minutes of the regular Council meeting on August 21, 2007 as written. Councilman Altman seconded and the motion was approved unanimously.

Marshal Sands stated he had no report but answered several questions regarding continuing to patrol the elementary school, the DARE program, in which he was asked to certify the officers, and waivers for the Fall Festival Demolition Derby. He also stated he had changed his hours as requested.

Fire Chief Chad Taylor gave the fire report for August (copy on file in the Clerk/Tresurer's office) and requested Council approval of a new volunteer firefighter, Ryan Dillion per written application. Councilman Young moved as such, Councilwoman Schwieterman seconded and the motion was approved unanimously. Chad also stated that an anonymous donor had contributed \$4,000 to the department to off-set half the cost of the thermal imaging camera approved for purchase at the last Council meeting.

Town Superintendent Swain gave the utility report stating they were spraying heavily for mosquitoes before the Fall Festival and the lagoons would be sampled again next February per the previous letter from IDEM.

Mr. Phil Hibbert was present from Town Engineer Dodzik's office stating the only bid coming back from Canal Street Improvement (Vine

Street to Home Street) bid mailings was from Geiger Developing. The water bid came in under engineer estimates but the wastewater estimate was approximately \$22,000 more due to previous infrastructure placement issues, now needing to cut across Vine Street and replacing the concrete street. After review and questions, Councilman Young moved to pay the additional \$22,000 out of the wastewater operating fund. Vice President Stoeckley seconded and the motion was approved unanimously. Councilman Karshner then moved to sign the two notices of award (copies on file at the Clerk/Treasurer's office) between the Town and Geiger Development 1) Water Main for \$35,542.40 and 2) Sanitary Sewer for \$41,440.00. Councilman Altman seconded and the motion was approved unanimously.

Vice President Stoeckley next asked JoAnne to get blank employee evaluation forms to the department heads ASAP so the Council could review the evaluations no later than October 31st and act on the 2008 salary ordinance in November. JoAnne would also again get copies of employee salaries from Towns under 2,000 population and Towns over 2,000 population from IACT publications. She stated she was sure the Town population had increased to over 2,000 since the last Census in 1990 when it was at 1,500. John also asked that liaisons try to meet with their department heads on a regular basis.

John asked for clarification of the health insurance benefit reimbursement to employees after deductibles were met. JoAnne explained the process and the agent's part in tracking the bills as agreed to last year.

John then reminded the Council that a County CEDIT grant hearing would take place on September 12th for the money he requested for the Park Concession Stand project.

John next stated that the Town Attorney was drafting a whole harmless waiver regarding the plants placed in Main Street by American Specialty as previously discussed, and that Mr. Eshelman was willing to sign the agreement. After further discussion, Vice President Stoeckley moved to allow the pots to remain in the street until late Fall. Councilman Altman seconded and the motion was approved unanimously.

Councilman Young stated he had spoken with Marla Stambazze at the Department of Community Development regarding “junk signage”. Paul stated the utility department removes illegal signs as they come across them, as the County was seriously enforcing the ordinance.

Councilman Karshner distributed copies of quotes to insulate the utility pole building on the WWTP property, (copies on file in the Clerk/Treasurer’s office). A stick building over the current dry beds was also discussed. After questions to Paul, no action was taken on the projects.

Vice President Schwieterman stated that the Town Code of Ordinances needed to be updated by American Legal Publishing again. JoAnne volunteered Deputy Clerk Chris Jenkins to assist the Judge and Michelle on the project as needed.

Michelle requested that the Town adopt a resolution to have the Independence Day fireworks on the 4th every year. JoAnne would draft a resolution for Council approval at the next meeting.

JoAnne next pointed out that the Town had received an \$80,000 check from the Roanoke Pullers Association as their donation toward the Park Concession Stand project, therefore raising the total dollar amount on monthly financial reports significantly.

Last on the agenda was the presentation of bills for payment. After review, Councilman Young moved to pay the bills as listed on the allowance of claims payable vouchers for \$87,985.44. Councilman Karshner seconded and the motion was approved unanimously.

Councilman Young then moved to adjourn the meeting. Councilman Altman seconded and the motion was duly adopted.

Respectfully submitted,

JoAnne Kirchner, Clerk/Treasurer