

**Roanoke Town Council Meeting
September 18, 2007**

The Pledge of allegiance was recited and the Roanoke Town Council convened on Tuesday, September 18, 2007 at 7:00 P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Michelle Schwieterman, Councilman Brian Young, Councilman Troy Karshner, and Councilman Nick Altman. Also present were Superintendent Paul Swain, Asst. Superintendent John Hitzemann, Fire Chief Chad Taylor, Marshal Eric Sands and Christine Jenkins, Deputy Clerk/Treasurer.

Councilwoman Schwieterman moved to approve the minutes of the regular Council meeting of September 4, 2007 as written. Councilman Karshner seconded and the motion was approved unanimously. Councilwoman Schwieterman then moved to approve the minutes of the Executive meeting of September 4, 2007 as written. Councilman Karshner seconded and the motion was approved unanimously.

President Stoeckley discussed a letter from Roanoke Youth Sports to the Park Board thanking them for their service and donating \$4,000.00 to the Park Board to go towards the new concession stand. President Stoeckley presented the check to Barry Knuckles with their thanks to Barry and the park board.

President Stoeckley discussed the pending financing and meeting with the CEDIT Advisor Board on September 12, 2007 regarding the request for money for the new concession stand at the park. The town requested \$16,750.00 for infrastructure improvements to the park. The Board will take this to the County Commissioners for approval. President Stoeckley sees no problem with the approval as it is the same amount approved several years ago and never used. He is going to attempt to go to their October 4, 2007 meeting.

President Stoeckley also discussed additional funding needed. He said the Council had agreed to fund the concession stand with money from the water and sewer accounts. However, there is a shortage of about \$34,000.00. President Stoeckley had spoken with JoAnne Kirchner, the Clerk-Treasurer and she explained that there is \$17,200.00 available from the Rainy Day Fund from which \$10,000.00 has already been approved. President Stoeckley

requested to use \$17,200.00. A special appropriation will be requested from the State for the additional request of \$7,200.00.

Also, JoAnne discussed that there is \$8,100.00 available from the Cum Cap Imp Fund. President Stoeckley requested the use of this money as well.

The Clerk-Treasurer had asked the State Board of Accounts their opinion for using these accounts for the purpose of the new concession stand and they said that is was permissible

President Stoeckley itemized the funds as follows:

\$10,000.00: from the Rainy Day Fund (already approved by the State)

7,200.00: Additional appropriation from the Rainy Day Fund

8,100.00: from the Cum Cap Imp Fund

\$25,300.00 total request

President Stoeckley said they will be looking to finance \$5,000.00-\$7,000.00 to complete the project. President Stoeckley moved to approve this plan. Councilman Young seconded and the motion was unanimously approved.

President Stoeckley also noted that last week he did meet with Allen County Builders about their timeline for the project. They said they intended to start work next week and hope for completion by December 3, 2007 for the majority of the work. Mr. Phil Hibbert, from Town Engineer Dodzik's office noted that the contractor does have until April 30, 2008 to finish dressing out the project with seed, etc. The Town Council signed the contract.

Dave Mettler, the insurance agent for the Town introduced himself to the new Council members. He noted that January 16, 2008 is the renewal date for the insurance policy. He will look and compare to get the best deal for the Town. He asked President Stoeckley about the new concession building and President Stoeckley said it would be part of the park and would need to be added to the policy. Mr. Mettler asked if Allen County Builders had builder's risk insurance and Mr. Phil Hibbert said he would verify that. Mr. Mettler said he could provide that coverage.

President Stoeckley noted that this is the importance of the asset list requested of the department heads so the town knows what they have as things continue to change and for loss control prevention, etc.

President Stoeckley then opened the bids for the trash hauling service to the Town.

1st: National Serv-All: 6 bag limit and \$9.75 per home per month.

2nd: Pathfinder Services: \$8.25 per collection unit per month.

3rd: Waste Management: \$11.50 per unit per month.

He stated the Clerk-Treasurer would do a side by side analysis of the contracts and the bids would be awarded after that.

Town Superintendent Swain said the Canal St. project is doing well. Had a small hic-up with the water main but the project will still come within the cost approved. The sewer should be done and the water should start by September 19, 2007. Vine St. was shut down for only one day and the street should be poured within a couple of days.

Mr. Phil Hibbert stated that they had requested quotes for the paving of the first 100' of Canal St. Three quotes were requested, however they received only one from Brooks Construction. They quoted \$8,484.00 for the storm sewer with \$10,000.00 already being approved. They also quoted \$31,016.45 for the street paving with \$30,000.00 being approved. Mr. Hibbert believes these are good numbers as they had to include taking the street down a bit.

The Town Council signed the quotes and subsequently signed the Notice of Awards for the project.

Marshal Sands stated there were no major problems with the Fall Festival. There was one tail gate that was keyed and one minor accident. The police department assisted with the bicycle race which went smoothly.

Marshal Sands is talking with Mr. Roth and the staff at Roanoke Elementary and reminded everyone that the 20 mph speed limit at the school is from the time the kids arrive until they leave. He is going to try to get a sign stating that the speed limit is from 7am to 5pm. He also stated that a slight

modification to the ordinance is probably needed. He has not talked to Mike Hartburg yet. Vice President Schwieterman said that he needs to contact Mr. Hartburg, the town attorney. President Stoeckley said he received a note from a resident thanking the council for the speed limit being enforced.

Marshal Sands also talked about the DARE 2 week school which would cost \$500.00 per officer plus food, lodging, etc. All of the officers are interested in attending. He also discussed a tall grass violation for a home in foreclosure. He is trying to contact the mortgage company to pay for the mowing. President Stoeckley said to be sure to follow procedure and place liens when necessary.

Officer Jones is nearly finished with his instructor requirements and he will then be a certified instructor.

Fire Chief Chad Taylor asked to purchase a 30 lb. bio hazard extractor. This should extend the life of their gear by 10 years. The price is not to exceed \$5,000.00 and the money is already appropriated. Councilwoman Schwieterman moved to approve and Councilman Karshner seconded the motion and it was unanimously approved.

Town Superintendent Swain said brush pick-up continues, they helped the Fall Festival with barricades and sandbags, they tried to help with spraying for mosquitoes for the Fall Festival and they have sprayed weeds around town to improve the appearance of the town.

Assistant Town Superintendent, John Hitzemann, requested to purchase meters and MXU units and Vice President Schwieterman said that had already been approved and they do not have to request them again. She said to go ahead and buy them and the council nodded in agreement.

President Stoeckley wanted to discuss Resolution 2007-5 which states that the fireworks will be on July 4th. He said there has been a lot of discussion in town and it seems like a town of 2,000 people could handle both the fireworks and the Pops Concert at the same time. He stated that it would be nice to see all parties involved work together. He said that the Pops Concert is very unique. He then read the resolution. Vice President Schwieterman moved to approve the resolution and it was seconded by Councilman Young. Councilman Troy Karshner commended the fire department for their work but is concerned with parents having to be up late on July 4th with having to

go to work the following day. Councilman Altman said he had noticed a lot of Allen County license plates on July 3rd and that the concert gives Roanoke a chance to shine. Fire Chief Chad Taylor said the fire department is behind the date of July 4th for the fireworks, that the firemen have to take off work if they are on the 3rd to set up and that the 25 guys on the department are volunteers and their shoulders are getting “heavy”. Vice President Schwieterman also said that the fire department needs to be able to plan their year and with a firm date every year for the fireworks, they can plan their schedules.

The motion passed 3-2 with Councilmen Altman and Karshner voting ney.

Councilman Young wanted to thank all of the helpers for the bike race during the Fall Festival. He appreciates everyone’s efforts.

President Stoeckley said the Roanoke Development Committee is going to meet at 6:00 pm on October 2, 2007 to discuss a tax abatement requested by Economy Machine. He also said he received an email from Larry Davis regarding a mid-year review of the health insurance plan and would like to meet with the Town Council. They are going to schedule him for the October 16, 2007 meeting.

The final business was presentation of the bills for payment. After review, Councilman Young moved to pay the bills as listed on the allowance of claims payable vouchers for \$54,731.76. Councilman Karshner seconded and the motion was approved unanimously.

Vice President Schwieterman then moved to adjourn the meeting. Councilman Karshner seconded and the motion was duly adopted.

Respectfully submitted,

JoAnne Kirchner, Clerk/Treasurer