

**Roanoke Town Council Meeting
November 20, 2007**

The Pledge of Allegiance was recited and the Roanoke Town Council convened on Tuesday, November 20, 2007 at 7:00 P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Michelle Schweiterman, Councilman Brian Young and Councilman Troy Karshner. Councilman Nick Altman was not present. Also present were Town Superintendent Paul Swain, Asst. Town Superintendent John Hitzemann, Marshal Eric Sands, Deputy Marshal Kip Rupert, Fire Chief Chad Taylor and JoAnne Kirchner, Clerk/Treasurer.

Councilman Young moved to approve the minutes of the regular Council meeting of November 6, 2007 as written. Councilman Karshner seconded and the motion was approved unanimously. Councilman Young then moved to approve the minutes of the executive meeting of November 6, 2007 as written. Councilman Karshner seconded and the motion was approved unanimously.

Deputy Rupert gave the police report stating that the Marshal was still working traffic at the elementary school, the new full time hire, R-3, had qualified with firearms that day and his new uniforms had been ordered.

Superintendent Swain gave the utility report stating leaf pick-up was continuing for another week, the department had installed a new $\frac{3}{4}$ water service at the N. Main Street hill, and JoAnne should have an invoice from Earth Construction to forward to the County Commissioners for the CEDIT monies by the following Wednesday.

Superintendent Swain next requested the purchase of new pump station controls from Gasvoda not to exceed \$7,000. The station currently had the old mercury type switches and Gasvoda would also dispose of the mercury materials. Vice President Schwieterman moved to approve the request as presented. Councilman Karshner seconded and the motion was approved unanimously, to be paid out of the wastewater operating fund.

Paul next presented the lowest quote from Stinson Door Service, Inc. for overhead doors at the utility pole building across the highway, not to exceed

\$12,000 out of the water fund. President Stoeckley moved as such, Vice President Schwieterman seconded and the motion was approved unanimously.

Paul next presented a quote from Bobcat of Fort Wayne for a new S250 Skid-Steer Loader. Paul had the Town's current 5 year old machine sold for \$16,500 pending Council approval. The total of the new machine was \$30,805.63. With the deal, the Town could obtain a new model machine every year for \$1,800. John asked that Paul try to increase the hours from 250 to 300. President Stoeckley moved to approve the purchase as outlined with additional hours. JoAnne would deposit the \$16,500 half into water operating and half into sewer operating before paying for the unit in total \$30,805.63 half out of water operating and half out of sewer operating. Councilman Young seconded and the motion was approved unanimously.

Vice President Schwieterman stated that she, Paul, John H., and JoAnne had met with Town Engineer Andy Dodzik and other reps from his firm the day before. After consideration, the Council next agreed by consensus to have Andy proceed with the steps initiating a loan from SRF (State Revolving Fund) to continue with IDEM mandates regarding upgrading the wastewater infrastructure.

JoAnne next reviewed two change order documents from Town Engineer Andy Dodzik for the Canal Street Project, one totaling an increase of \$355.00 and one totaling an increase of \$2,444.72. After consideration, President Stoeckley moved to approve the change orders as presented. Vice President Schwieterman seconded and the motion was approved unanimously.

The Council next considered and approved employee wage and benefit increases as follows, rounded to the nearest dollar fitting within a 26 pay per year format:

Town Marshal, R-1: \$41,500.00

Deputy Marshal, R-2: \$38,000.00

Deputy Marshal, R-3: \$35,500.00

Part Time Deputy Marshalls: \$15.00 Hour

Town Superintendent: \$23.00 Hour

Asst. Town Superintendent: \$21.50 Hour

Senior Utility/Street Emp: \$18.00 Hour

Junior Utility/Street Emp: \$16.00 Hour

Clerk of the Court: \$16.29 Hour

Deputy Clerk of the Court: \$17.00 Hour (no change)

Deputy Clerk/Treasurer: \$15.00 Hour

Housekeeping: \$11.00 Hour

Park Employee: \$14.00 Hour

The elected officials, Town Judge, Clerk/Treasurer and Town Council all received no increases.

The Council changed the wording in the police uniform allowance and also added an increase in all IRA's of 3% of gross yearly wages per year until a \$5,000 cap was reached.

JoAnne would prepare the salary ordinance for Council review and consideration for the next regular meeting.

President Stoeckley stated that there were three library board appointments up for renewal at the end of 2007 as follows: 1) Town Council President Appointment 2) Town Council Appointment and 3) School Board Appointment. The School Board rep for Roanoke is Scott Hoffman if anyone wanted to contact him with a name. Letters of intent could be turned into the Clerk/Treasurer's office until mid-December.

John also stated that the library needed to start becoming self sufficient as far as expenses and that issue would be addressed soon at a later date.

John next addressed an anonymous letter from a resident with pictures of a property at the corner of Fourth and Main Streets that needed clean up attention. While John acknowledged that there was a problem, he did not

appreciate anonymous letters at all. He turned the matter over to the Marshal for a warning notice.

Last on the agenda was the presentation of bills for payment. After review, Councilman Young moved to pay the bills as listed on the allowance of claims payable vouchers for 120,682.57. Vice President Stoeckley seconded and the motion was approved unanimously.

Councilman Young then moved to adjourn the meeting. President Stoeckley seconded and the motion was duly adopted.

Respectfully submitted,

JoAnne Kirchner, Clerk/Treasurer