

**Roanoke Town Council Minutes  
September 16, 2008**

**The Pledge of Allegiance was recited and the Roanoke Town Council convened on Tuesday, September 16, 2008 at 7:00 P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Michelle Schwieterman, Councilman Brian Young, Councilman Troy Karshner and Councilman Nick Altman. Also present were Town Superintendent Paul Swain, Asst. Town Superintendent John Hitzemann, Fire Chief Chad Taylor, Deputy Marshal Jim Wood and JoAnne Kirchner, Clerk/Treasurer.**

**Councilman Young moved to approve the regular meeting minutes of September 2, 2008 as written. Councilman Karshner seconded and the motion was approved with John and Nick abstaining.**

**The Council approved two home improvement requests by consensus as follows: 1) Bobby Guffey of 734 S. Main St. for a new garage and 2) John Klingenberger of 497 Lowry Way for addition of new deck stairs.**

**Mr. Dave Mettler of Mettler Insurance was present to present the Town with a plaque for an outstanding safety record as well as a refund check from the W/C audit for \$288.00.**

**Fire Chief Chad Taylor gave the fire report stating the department would like to change their by-laws to increase membership from 25 to 30 members with Council approval. Councilman Young moved to approve the plan as presented. Councilman Karshner seconded and the motion was approved unanimously. Chad also requested two new radios for a total of approximately \$3,200 to be paid \$1,589 out of the remaining funds for the Cumulative Firefighting Fund and the remainder of out the departments fund raising revenue. Councilman Karshner moved as such, Councilman Altman seconded and the motion was approved unanimously. Chad also stated the Fall Festival hot dog booth was a "huge success".**

**The Council agreed by consensus to add a stop sign at the corners of Rockwell and Helms Orange, the clerk to draft an amendment to the traffic ordinance for the next meeting.**

**Superintendent Swain gave the utility report stating that lots of brush had been picked up, the pressure test for the 2” force main at Kilsquah had passed and the water tower was set for an annual inspection on the 18<sup>th</sup>. He also said Friday October 3<sup>rd</sup> was the second “Town dumpster day weekend” of the year.**

**Paul asked the Council to approve a salt/sand storage building, ( 20’ x 40’ ) pole barn with a steel door and plywood inside for \$18,900. He said the Huntington County Commissioners had agreed to contribute \$8,900, the balance to be paid out of the Town Cedit Fund. After consideration, Councilman Karshner moved as such, Councilman Young seconded and the motion was approved unanimously.**

**Mr. Phil Hibbert from DLZ Engineering was present to update the Council on High Street. The Council took the information under advisement and took no action on the proposed project, as the first priority was for the Town to acquire the land necessary.**

**After comments from Councilman Karshner and some discussion by him of rate tier guidelines previously approved by Councils, the four Council members present agreed to a “straight across the board” 3% increase for all employees of the Town, except for the park employee, which was tabled until the next meeting.**

**Councilman Young wanted to have the Park waivers signed for the next Fall Festival of 2009 by the police department and would ask Town attorney Hartburg if there were any issues with the signings.**

**JoAnne reminded the Council of the advertised 5:00 P.M. meeting on Friday the 19<sup>th</sup> of September for consideration of the Kilsquah Annexation. She also stated that October 6 was the last day to register to vote or to change addresses. JoAnne also informed the Council that the Town’s largest employer, American Specialty, had signed a new lease with Brown & Brown Company until the year 2015. She also stated that the annual inspection had not yet been done on the water tower and**

**would recommend holding the \$4,900 invoice payment until the work was completed.**

**John S. asked Paul to get with the County regarding broken down asphalt of County Road 850 North.**

**Last on the agenda was the presentation of bills for payment. After consideration, Councilman Karshner moved to pay the bills with the exception of the \$4,900 to Phoenix, as listed on the allowance of claims payable vouchers for \$147,306.97 after the deduction. Councilman Young seconded and the motion was approved unanimously.**

**Councilman Karshner then moved to adjourn the meeting. Councilman Young seconded and the motion was duly adopted.**

**Respectfully submitted,**

**JoAnne Kirchner, Clerk/Treasurer**

**Council Approve:**