

**Roanoke Town Council Minutes
January 20, 2009**

The Pledge of Allegiance was recited and the Roanoke Town Council convened on Tuesday, January 20, 2009 at 7:00 P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Michelle Schwieterman, Councilman Brian Young and Councilman Troy Karshner. Councilman Nick Altman was not present. Also present were Fire Chief Chad Taylor, Marshal Kip Rupert, Town Superintendent Paul Swain, Asst. Town Superintendent John Hitzemann and JoAnne Kirchner, Clerk/Treasurer.

Vice President Michelle Schwieterman moved to approve the minutes of the regular Council meeting of January 6, 2009 as written. Councilman Young seconded and the motion was approved unanimously.

Mr. Dave Mettler of Mettler Insurance Agency was present to review the annual coverage of non-medical insurance for the Town for 2009. The savings per the handout was \$761.00 under the previous year, (copy on file at the Clerk/Treasurer's office). The invoices were unanimously approved for payment by Council.

Mr. Chris Jensen and Mr. John Klingenberger of REDO were present to introduce the concept of pre-planned design guidelines for new businesses wishing to come into Roanoke. This would provide a sense of consistency for developers and maintain guidelines over a 10-15 year period and going forward. The draft of guidelines, (copy on file in the Clerk/Treasurer's office) was distributed and discussed. It was decided that a committee would be formed, possibly headed by Mr. David Harris as project manager, and volunteers would be added in the near future. Mr. Jensen would get back to the Council at the next meeting to advise of any progress.

Fire Chief Chad Taylor was present stating the new compressor should be here by mid-February. He asked that the Council consider installing electrical upgrades to the fire garage, however the Council took the request under advisement and no action was taken.

Marshal Kip Rupert was available for questions and the plan saving monies to rotate police cars was discussed.

Superintendent Paul Swain gave the utility report stating the department had used a large chunk of their repair monies in the budget to repair the 4300 truck and sander the previous week.

Paul stated three to five recycle bins were located across the highway at the old Johnson Junction site now available with the same "all mixed" specifications as before. They pick up on Monday, Wednesday and Fridays also.

Paul presented a quote from Aboite Heating and Cooling for two (2) Reznor Unit Heaters for the pole barn at the WWTP site, at 225,000 BTU 83%

thermal efficiency, gas fired heaters for \$4,888.00 including labor, but not the propane tank. After consideration, Vice President Schwieterman moved to approve the purchase as presented to be paid for out of the sewer operating fund. Councilman Karshner seconded and the motion was approved unanimously.

After discussion, the Council signed the re-amended 2009 fire contract with Jackson Township.

After some suggestions from Council, JoAnne was to draft a plan for possible CREDIT Fund expenditures for 2009 to forward to the County CREDIT Board for the next regular Council meeting for the board to review.

Councilman Young stated he had been at the last library board meeting where it was requested that the monthly bill from the Town be presented in a different format. He also was open for suggestions for projects for Boy Scout troops in Town, i.e. keep the dumpsters area picked up, general Park clean-up, etc.

Vice President Schwieterman stated there needed to be reference in the salary ordinance regarding comp/flex time. JoAnne volunteered to get examples from other small Towns of their wording on the issue for the next Council meeting.

JoAnne then reviewed year end December year end fund totals with the Council comparing December 2007 and December 2008 per the month end fund reports from those two years. She pointed out that the water operating fund had about \$129,000 less than the beginning of the year in 2008 and the sewer operating fund had \$134,440 less comparatively. She mentioned that the Eighth St. Project was the issue in this case and stated that if another major street repair/replacement was to take place with infrastructure being replaced beforehand, the water rates needed to be seriously addressed.

JoAnne invited the Council to meet with her as a group or individually regarding budget issues and that she would be happy to explain any and all criteria at any time.

President Stoeckley stated he was meeting in the Huntington mayor's office on Thursday regarding the extension of the Hoosier Corridor options. Last on the agenda was the presentation of bills for payment. After review, Councilman Young moved to approve the bills for payment as listed on the allowance of claims payable vouchers in the amount of \$101,064.88. Vice President Schwieterman seconded and the motion was approved unanimously.

Councilman Young then moved to adjourn the meeting. Councilman Karshner seconded and the motion was duly adopted.

Respectfully submitted,

JoAnne Kirchner, Clerk/Treasurer

Council Approve:
